



American Council of Hypnotist Examiners
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APPLICATION FOR CERTIFICATION RENEWAL

Dear Registrant,

Your ACHE certification is due for renewal on January 1, 2017. Certification is for a 2-year period, until December 31, 2018. Fill in the required information below or renew online at <http://hypnotistexaminers.org/certification/renewal-form/>

Full name _____ Cert No. _____

Title _____ Gender _____ Date of birth _____

Mailing address _____

City _____

State _____ Country _____ Zip code _____

Email _____

Tel: Home _____ Bus: _____

Hypnosis website _____

Update: Phone Email Address

Check current membership grade

Hypnotherapist Clinical Hypnotherapist Hypnotic Coach* Master Hypnotic Coach*

I am applying for an upgrade to Clinical Hypnotherapist/Master Hypnotic Coach

N/A Yes Add \$25 No

*Requires 100 hours of life coach training

PRINT NAME HERE AS IT IS TO APPEAR ON YOUR CERTIFICATE

Continuing Education Requirements

I graduated from hypnotherapy training within the past two calendar years and am exempt from the CE requirement for this renewal period only.

ACHE registrants are required to engage in a minimum of 30 hours CE in each two-year certification period. ACHE seeks to encourage registrants to engage in diverse educational activities to keep their knowledge and skills updated and to continue their development as hypnotherapists and growing individuals. Suitable CE activities are listed below.

Circle the appropriate categories and ***attach copies of certificates or receipts** for course fees and/or home study materials (**required**).

1. Attending as a student at training courses in topics relevant to practice as a hypnotherapist.
A training course is differentiated from a lecture or information imparting as in 2. below, by including a facility for synchronous interaction between student and trainer, such as coaching, feedback and live demonstration and practice. Such courses may be online or in-person attendance. **Number of hours** _____*

2. Attending as a student at lectures/information imparting formats in subjects relevant to practice as a hypnotherapist.

Relevant subjects may include but are not limited to: hypnotic techniques; practical and theoretical knowledge relevant to understanding human thinking, feeling and behaviour;

Please complete both sides

ethics and legal matters; marketing and presentation of hypnotherapy practice. Such courses may be online or in-person attendance. **Number of hours** _____*

3. Attending as a student at conferences and seminars on topics relevant to the practice of hypnotherapy. These may be online or in-person attendance. **Number of hours** _____*
4. Home study of audio, film, books and manuals relevant to practice as a hypnotherapist. These may be either in traditional format, or downloaded/accessed via the internet. **Number of hours** _____*
5. Delivering information about hypnotherapy by writing published articles, books or research papers. These may be online or in print. **Number of hours** _____*
6. Preparing and delivering training courses, lectures, conference presentations and seminars on hypnotherapy. These may be online or in-person attendance. **Number of hours** _____*
7. Participating in groups with other therapists for peer review and practice reflection. Such groups may communicate in-person or online or in a blended format. **Number of hours** _____*
8. Contributing to the hypnotherapy profession by activities such as providing voluntary services to professional bodies. **Number of hours** _____*
9. Waiver/Partial waiver
You may qualify for a waiver if there has been a health or financial issue. Please briefly describe your situation: _____

Please note: It is recommended that registrants engage in CE activities over a minimum of four categories. If there are particular circumstances where this may prove difficult, please provide a brief account of the circumstances when renewing your certification.

If your renewal is postmarked on or before February 15, 2017, would you like a free plastic ID card with your name and title? Yes No **After 2/15/17 include \$7.50**

Online Directory I wish to list my hypnotherapy practice on the ACHE website Yes No
Specialties (limit of 3) _____

Business address: _____ City/State/Zip _____

Business Phone: _____

Business email: _____

Hypnosis Website: _____

Please update my current listing Add new listing Delete listing

Declaration

- I confirm that the above information is true to the best of my knowledge.
- I confirm that I have read and signed the ACHE Code of Ethics and I remain committed to uphold and be bound by this Code.
- I confirm that I have not been convicted of a felony or morals charge and that if I am convicted during the 2-year certification period, I undertake to inform ACHE and I understand that my ACHE certification may be suspended.
- I confirm that I have paid/enclose payment herewith the appropriate fee.

Signature _____ Date _____

FEES: The fee for registration and certification for two years is \$150 USD (\$75 per year). \$175 if certification has not been kept current. Add \$20 for checks issued in foreign funds. There is an additional \$25 fee for an upgrade in Certification status. Checks are made payable to A.C.H.E.

DUE DATE: December 31, 2016 Renewals postmarked after 2/15/17 will require an additional \$25. After 2/15/17 ID cards are \$7.50.